

**Enrolled Memorandum of the Meeting  
Study Session/Meeting  
Twenty-Eighth Town Council of Highland  
Monday, February 18, 2019**

The Twenty-Eighth Town Council of the Town of Highland, Lake County, Indiana met in a study session on **Monday, February 18, 2019** at 6:39 O'clock P.M., in the regular place, the meeting chambers of the Highland Municipal Building, 3333 Ridge Road, Highland, Indiana.

**Silent Roll Call:** Councilors Bernie Zemen, Dan Vassar, Steve Wagner, Konnie Kuiper and Mark Herak were present. The Clerk-Treasurer, Michael W. Griffin was present to memorialize the proceedings. A quorum was attained.

**Officials Present:** Rhett L. Tauber, Town Attorney; and Kathy DeGuilio-Fox, Redevelopment Director; were present.

**Additional Officials Present:** Ed Dabrowski, IT Consultant (Contract); Susan Murovic, Advisory Board of Zoning Appeals; and Larry Kondrat, Board of Waterworks Directors were present.

Guests: Robin Carlascio of the Idea Factory was present.

**General Substance of Matters Discussed.**

1. ***Discuss proposal and presentation regarding Social Media/Facebook Page for the Town of Highland provided by Idea Factory.*** (Proposal will be distributed for Councilors at the Study Session.)

The Town Council President announced that this matter would be postponed to discuss at a future time.

2. ***Discuss the "oxbow" property and a current matter related to it.*** The Town Attorney reported that in 1987 owing to a change in the riparian orientation of the Little Calumet River, as a boundary between the City of Hammond and the Town of Highland at the Sharp Athletic Complex and Homestead site, the Town of Highland through its Parks and Recreation Department and the City of Hammond consented to a property swap. Recently, David Westland representing the City of Hammond inquired seeking records regarding the transfer due to a person occupying the "island" in the middle of the Little Calumet River.

The Town Attorney noted that the transfer was authorized but not perfected. So, he would be seeking authorization to properly record the transaction and perfect its completion, which apparently was not done in 1987 when the original actions were taken.

3. ***Discussion of previously presented proposal and presentation regarding group dental plan for 2019 and 2020 from Tom Brown of Brown Insurance Agency.*** The Town Council President noted that he was in receipt of the "disruption report" that the Council had requested from Mr. Brown regarding the Brown Insurance Agency's comparative proposal from Met Life For Group Dental Insurance.

The Town Council discussed the disruption report and subject to a follow-up with the Associate Clerk of Payroll and Personnel in the Office of the Clerk-Treasurer, the

MetLife Proposal for Group Dental should be scheduled for the Town Council Meeting on Monday February 25, 2019.

It was noted that the Town Council took steps to renew with United Health Care (UHC) at its meeting of December 10, 2018 to be effective with the term beginning March 1, 2019. The Town Council would act to revoke and rescind its prior authorization, and take up the matter of the MetLife proposal at the meeting of Monday.

There being no further business necessary or desired to be discussed by the Town Council, the regular study session of the Town Council of **Monday, February 18, 2019**, was adjourned at 6:50 o'clock p.m.

Michael W. Griffin, IAMC/MMC/CPFA/CPFIM/CMO  
Clerk-Treasurer